

FOOTHILL CITRUS BASEBALL UMPIRES ASSOCIATION

BY-LAWS

ARTICLE I - NAME

- A. The name of this organization is the Foothill-Citrus Baseball Umpires Association (FCBUA)
- B. All further references to the Organization, Association, or FCBUA hereby refer to Foothill-Citrus Baseball Umpires Association
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ARTICLE II - STATEMENT OF PURPOSE AND POLICY

Section I - Purpose

- A. The Association is organized and operated to provide training for baseball umpires in the mechanics and rules related to amateur baseball specifically at the high school level
- B. Members will receive game assignments without regards to race, age, national origin, religion, or any other factor unrelated to the ability to perform officiating duties
- C. Members will be entitled to process, as hereinafter set forth, when subject to any disciplinary or termination proceedings by FCBUA
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ARTICLE III - MEMBERSHIP AND REQUIREMENTS

Section I - Classification

There shall be four (4) classes of membership in the Association: Certified, Probationary, New Members, and Honorary Members.

- A. Certified Members of the Association shall be those who have
- 1) Reached the age of eighteen (18) years of age or graduated from high school
 - 2) Received an evaluation from the rating committee classifying the umpire as certified
 - 3) Officiated in the organization for two (2) years, unless the Instructional Chairman, in conjunction with the staff of instructors, determines that a member has evidenced qualifications to officiate varsity level contests as memorialized by FCBUA minutes
 - 4) Taken and achieved at least an 80% grade on the Study Guide examination
 - 5) Scored at least 80% on all other required examinations.
 - a) Exceptions for 4) & 5) may be excused by the Instructional Chairman and confirmed by the Board of Directors
 - 6) Met the financial obligations imposed by the Association in a timely manner
 - 7) Attended all required instructional meetings, including make-up meetings (as needed), as determined by the Board of Directors
 - 8) Fulfilled all accepted game assignments
 - 9) Engaged in professional conduct which is neither detrimental nor demeaning to the welfare of the Organization
 - 10) Attended and satisfactorily participated in both the required annual field clinic and scrimmages

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B. Probationary Members of the Association shall be those who have

- 1) Reached the age of eighteen (18) years of age or graduated from high school
- 2) Successfully completed the New Members class curriculum
- 3) Officiated in the organization for less than three (3) years or are placed in the probationary category by independent action of the Board of Directors

C. New Members of the Association shall be those who

- 1) Have reached the age of eighteen (18) years of age or graduated from high school
- 2) Are in their first year with FCBUA
- 3) Met the financial obligations imposed by the Association in a timely manner

D. Honorary Members of the Association shall be those who have been nominated by the Board of Directors and who have

- 1) Shown exemplary loyalty and made outstanding contributions to FCBUA
- 2) Been considered essential to the group even though no longer active
- 3) Been a member in good standing for twenty-five (25) years or more

Section II - Rights and Membership

A. Certified members of the Association shall have the right to

- 1) Vote
- 2) Hold office
- 3) Have grievances aired in the manner listed in **Article IX**
- 4) Receive game assignments and to enjoy all other privileges and benefits of membership in the Organization

B. Probationary members will have all rights as Certified members of the Association except

- 1) The right to hold office
- 2) Be assigned Varsity contests unless approved by the Board of Directors

C. New members are any officials who

- 1) Has paid their dues
- 2) Has no proof of previously working in any approved high school or collegiate baseball umpire association
- 3) Have no voting rights or the ability to run for office within the Association

D. Honorary Members pay no dues and have no voting privileges

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E. For purposes reasonably related to the member's interest in the Organization, any member may, upon written request

- 1) receive a copy of the current roster of names and addresses of membership
- 2) review the ballots from the most recent election of Vice President, Secretary, Treasurer and Directors-At-Large
- 3) review the accounting books and records
- 4) receive a copy of the minutes of the meetings of the Board of Directors redacted as the Board deems fit
- 5) review the record of business transacted by the membership and
- 6) Such items shall be provided to the member in a reasonable time via email or letter
 - a) the By-Laws as amended to date shall be posted publicly on the FCBUA website

Section III - Membership Dues

A. The dues for members does not include the cost of game assignments

B. Each Certified and Probationary member shall

- 1) pay a membership fee in the form of annual dues in such amounts as shall be determined by the Board of Directors
- 2) Annual dues shall be paid on or before August 31st for the following season without penalty
 - a) Dues received by the Secretary/Treasurer from September 1st through December 31st will be charged a penalty
 - b) Dues received by the Secretary/Treasurer from January 1st through the start of the season will incur an additional penalty
 - i) Such penalty fees shall be determined by the Board of Directors
- 3) Dues will be determined by the cost of instructional materials as well as the cost and expenses of the Instructional Chairmanship and Secretary/Treasurer position

Section IV - Terms of Membership

A. Certified, Probationary, and New Memberships

- 1) expire on June 30th
- 2) are automatically renewed upon payment of dues applicable to the new fiscal year, July 1st through June 30th
- 3) Automatic renewal is deemed to commence on the first day of July on the condition that payment of dues is not made later than that date
- 4) If payment of the dues is not paid by that time, the particular member is not subject to automatic renewal and their membership expires
- 5) Such expiration of the membership is not deemed a suspension or expulsion of the member

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Section V - Medical Leave

- 1) If a member misses an entire season due to surgery or other medical reasons, their membership shall be automatically excused for that season without penalty
- 2) If a member has a procedure that will keep them out for a portion of the season, the member shall be able to get a full schedule for the remaining year as long as they attend all required meetings

Section VI - Transfer of Members

- 1) The Board of Directors shall determine if a transferee meets requirements of a FCBUA certified member
 - 2) The President or Past President shall provide a letter of recommendation to any member transferring to another high school unit as soon as possible, if requested
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ARTICLE IV - PLAYOFF ELIGIBILITY AND SELECTION PROCESSES

Section I - Playoff Selection Committee

The Playoff Selection Committee consists of

- 1) Instructional Chairman
 - a) The Instructional Chairman shall chair the playoff selection meeting or appoint his assistant to take his place
- 2) Instructors
- 3) Board Members
- 4) Area Assignor

Section II - Playoff Eligibility

A. Members may be considered by the Playoff Evaluation Committee if they meet the following qualifications including, but not restricted to

- 1) Years of experience umpiring high school and other levels of baseball
- 2) Total number of games worked the preceding and current year
- 3) A minimum of 10 Varsity level games worked in the current year
- 4) Previous playoff experience
- 5) Demonstrating satisfactory mobility to perform all on field duties

B. If chosen to work playoffs, attendance at the playoff mechanics and assignment meeting is mandatory. Note: Such meeting is suggested for the first Monday after the group's banquet.

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Section III - Playoff Selection

Members may be considered by the Playoff Evaluation Committee for

A. **FIRST** round CIF games, including Wild Card game(s), if they

- 1) Are a Varsity-qualified umpire with FCBUA
- 2) Have attended all prescribed meetings, including makeup meetings (if needed), field clinics and scrimmages
- 3) Have passed the Study Guide and Classification Test (80%) or equivalent
- 4) Have maintained perfect attendance to assigned games
- 5) Has complied with the provisions of the rating system as established by the Board
- 6) Has followed Association policies both on and off the field
- 7) Members who have transferred in may be considered if they
 - a) have one (1) year of good standing in FCBUA and
 - b) shows proof of two (2) years of good standing as a varsity umpire from their previous high school umpire Association

B. A one (1) year leave of absence (approved by the Board) will not count against any consecutive years in standing but will not count as a year of good standing

C. **SECOND** round CIF playoff games if

- 1) All criteria from Article III, Section 2, Clause A are met
- 2) The member has umpired a first round playoff contest within the past last two (2) seasons
 - a) Transfer members may be considered for second round or higher by showing proof of second round playoff experience

D. **THIRD** and **FOURTH** round of CIF playoff games if

- 1) All above criteria are met
- 2) The member has umpired a second round or higher playoff contest within the last three (3) seasons
 - a) At least one-quarter (1/4) of the fourth round crew shall be a member who has not worked fourth round previously, thus ensuring that all eligible members can be considered

E. **CIF FINALS** if

- 1) All above criteria are met
- 2) The member has umpired a third round playoff contest within the last four (4) seasons

F. The Playoff Selection Committee may waive these requirements by a majority vote for any round of playoffs, up to and including the Finals

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ARTICLE V - BOARD OF DIRECTORS/OFFICERS

Section I - Composition

A. The governing body of the Association shall be a Board of Directors composed of nine (9) members

- 1) three (3) elected Directors
- 2) President
- 3) President Elect (Vice President)
- 4) Past President
- 5) Secretary/Treasurer
- 6) Instructional Chairman
- 7) Area Assignor

B. The Instructional Chairman, Secretary/Treasurer, and the Area Assignor shall be approved by the Board of Directors

- 1) The Instructional Chair, Secretary/Treasurer, and Assignor are voting members of the Board

C. No member of the Board of Directors shall hold more than one position on the Board at any one time

Section II - Powers and Duties of the Board of Directors

The Board of Directors shall have the following powers and duties

- 1) To exercise general supervision, direction, and control of all officers and committees of the Association
- 2) To conduct, manage, and control the affairs and activities of the Association in conformance with these By-Laws
- 3) To delegate management of the specified activities of the Association to committees or members, provided that such specified activities be under the ultimate direction of the Board
- 4) To appoint and confirm the Instructional Chairman, Area Assignor, and Secretary/Treasurer of the Association
- 5) To approve the amount of fees or compensation paid to officers, instructors and observers of the Organization
- 6) To govern the expenditures of funds in conjunction with the Secretary/Treasurer
- 7) To request an accounting of all receipts, disbursements, and transactions of the Association from the Secretary/Treasurer
- 8) To set the amount of dues paid by the members of the Association
- 9) To adopt a fair and equitable system of rating the officiating performance of members of the Association
- 10) To hear and redress grievances of members of the Association

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- 11) To institute and enforce sanctions including, but not limited to
 - a) the revocation of game assignments from members who fail to participate in the system of rating the officiating performance of fellow members or
 - b) who fail to fulfill any previously accepted game assignments without arranging replacements (notifying and getting the approval of the Area Assignor)
- 12) To provide requested information for the transfer of members from other high school baseball associations to FCBUA and from FCBUA to other high school associations, as needed
- 13) To suspend or expel any member for conduct which is deemed detrimental to the best interest of the Association as listed in **Article IX**
- 14) To exercise such other powers and duties as these By-Laws may prescribe

Section III - Selection of Directors

- 1) One Director-At-Large shall be elected annually from the current roster of certified members by a plurality vote of the membership
- 2) The term as a Director shall commence on the 1st day of July subsequent to his election and shall be three (3) years, unless the position is earlier vacated by removal, resignation, or the inability to act
- 3) The terms of the Directors shall be staggered so that one Director will end his term each year

Section IV - Officers and Terms of Office

A. Vice President and Directors-at-Large are nominated, selected, and voted on from the current roster of certified and probationary members by a plurality vote of the membership in the manner detailed in **Article VI - ELECTIONS**

B. Terms of office shall commence on the 1st day of July and will last for the terms of office listed unless the office is earlier vacated by removal, resignation or the inability to act

C. Officers of the Association shall be elected thusly

- 1) President every two (2) years
- 2) Vice President every two (2) years
 - a) Upon the expiration of the term of office, the Vice President shall succeed to the office of President
 - b) After finishing his term, the President immediately becomes the Past President
- 3) Instructional Chair, Area Assignor, and Secretary/Treasurer annually by a majority vote of the Board
- 4) Directors-at-Large one each year (**See Article V, Section II, Clauses 1, 2 and 3**)

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Section V - Powers and Duties

The following provisions shall govern the powers and duties of the officers of the Association.

A. The President

- 1) is the Chief Executive Officer of the Association
- 2) has, subject to the control of the Board of Directors, general supervision, direction and control of the business of the Association
- 3) shall preside at all meetings of the Board of Directors, of the Instructors, and the members of the Association, except those portions of meetings relating to the instruction or rating of members of the Organization
- 4) May establish committees to further the purposes of the Association, appoint chairmen thereof and he may request that these By-Laws be revised or amended and appoint a committee to recommend such revisions or amendments
- 5) Shall execute the will of the Association and shall be vested with such other powers and duties as these By-Laws or the Board of Directors may prescribe

B. The Vice President/President Elect shall

- 1) Spend his first year in office observing and learning the duties and obligations of the President, performing any duties the President or Board of Directors appoints to him
- 2) If, in either the first or second year, the President vacates his office, by removal, resignation or the inability to act, the Vice-President shall immediately assume the office of President
- 3) In the second year in office or in the event of the President's absence at any meeting, assume the position of President
 - a) Have all the powers and shall be subject to all the restrictions of the President's office
- 4) Be responsible for the planning and execution of the annual banquet in both years of his term
- 5) Be vested with such powers and duties as these By-Laws or the Board of Directors, may prescribe

C. The Past President shall

- 1) have a term of two (2) years
- 2) In the first year, act as the President with full authority and restrictions when the President is absent from a meeting
- 3) In the second year, perform whatever duties the President or Board of Directors shall require of him
- 4) In each year of his term, serve as the Chairman of the Nominating Committee
- 5) Be vested with such powers as these By-Laws or the Board of Directors prescribe
- 6) Chair any meeting where the Vice President and/or President are absent, with the President's full powers and restrictions

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D. The Secretary/Treasurer shall

- 1) Be the Chief Financial Officer of the Association
- 2) Have a organizational or professional business background qualifying him to be in charge of the Association's finances
- 3) Keep a book of minutes of all meetings of the Board of Directors as well as a record of business transacted by the membership
- 4) Keep the original or a copy of the corporation's Articles & By-Laws as amended to date
- 5) Maintain a current roster listing of all names and addresses and phone numbers
- 6) Issue all correspondence and notices on behalf of the Board of Directors and the membership
- 7) Keep and maintain adequate and correct accounts of the funds and business transactions of the Association
- 8) Deposit or hold, in trust, all funds received on behalf of the Association, furnishing the requisite report and accounting for such funds to the Board of Directors at least once annually and in any event, upon the request of the Board
- 9) Disburse such funds for the benefits of the Association as may be directed by the Board
 - a) All checks shall have two (2) approved signatures
 - i) It is recommended that the co-signers be the Instructional Chair and the Secretary/Treasurer
- 10) Be vested with such other powers and duties as these By-Laws or the Board of Directors may prescribe
- 11) Be entitled to receive compensation from the Association for his services
 - a) Such amount may be negotiated by the Board

E. The Instructional Chairman shall

- 1) direct and supervise the program of instruction for the members of the Association
- 2) Prepare, organize, and disseminate, in conjunction with the Secretary/Treasurer, all study and testing material relating to the rules of the game of baseball, as well as actual and hypothetical cases, and relating to the mechanics of baseball officiating
- 3) Prescribe, administer and grade the Study Guide Examination
- 4) Be in charge of, administer, and verify the attendance of members at the CIF required field clinic
- 5) Appoint instructors and may appoint Observers to aid in regulation, educating and evaluating members of the Organization both in the classroom and during all tests
 - a) All appointments are subject to the approval of the Board of Directors.
- 6) With his Instructors and Observers, he shall recommend a fair and equitable system of rating the officiating performance of members of the Organization
- 7) Preside over all portions of Organization relating to the instruction or rating of the members of the Organization
- 8) Be entitled to receive compensation from the Association for his services
 - a) Such amount may be negotiated by the Board

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E. The Area Assignor is an independent contractor who, at the Direction of the Board, shall

- 1) Do all game assignments for FCBUA for the term of office

Responsibilities of the Area Assignor shall include but are not be restricted to

- 2) Developing and collecting availability information from every paid member of FCBUA on or before the first meeting
- 3) Make all assignments for the entire year of all CIF sanctioned baseball contests within the responsibility of FCBUA
- 4) Disseminate to all members of the Association a master schedule that shows all games assigned within the area
 - a) This may be done in a two-part system if desired. Schedule the 1st half by start of the season; complete the schedule by Easter Break or April 1st of the current year
- 5) Make any changes to the master schedule that is requested by a member of the school or a member of the Association
- 6) Receive the playoff schedule from CIF and, with the aid and direction of the Playoff Selection Committee, make the umpire assignments for those games in accordance with the playoff list furnished by the Playoff Selection Committee
- 7) He is entitled to receive compensation from the Association for his services
 - a) Such amount may be negotiated by the Board

Section VI - Removal, Resignation and Vacancies

A. Any Officer may be removed by the Board of Directors if

- 1) They become a suspended or expelled member
- 2) Their membership expires without renewal
- 3) They fail to attend three meetings of the Board from July 1st through the following June 30th
- 4) They are recalled by a majority vote of the Board

B. Any Officer may resign at any time by giving written notice to the Board through the President or Secretary/Treasurer

- 1) The resignation shall take effect the date of receipt of the written notice or any time specified therein

C. A vacancy in any position on the Board of Directors for any cause shall be filled by appointment of the Board of Directors

- 1) Said appointment will last until the next general membership meeting where a general election for the vacancy will be held
 - a) If more than one Director-at-Large position is vacated, the candidate with the second-most votes in that election shall fill the position of the second Director whose term has not expired

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ARTICLE VI - ELECTIONS OF OFFICERS AND DIRECTORS

Section I - Nominations

- 1) Officer nominations shall be made by the membership at large

Section II - Ballots

- 1) The President and the Secretary/Treasurer shall prepare a written ballot containing the names of all qualified candidates in alphabetical order who are nominated for the office of Vice President and the position of Director-At-Large
 - a) Write-in candidates are acceptable
- 2) Ballots shall be distributed to all members qualified to vote at the last regular membership meeting before the annual banquet, at which time voting shall be held by secret ballot

Section VI - Voting

- A. All voting must be done in person
 - 1) Voting rights may not be exercised by proxy
- B. During general membership meetings
 - 1) Each member qualified to vote shall have one (1) vote
- C. During Board and Playoff Selection Committee meetings
 - 1) Each member of the Board of Directors shall have one (1) vote
 - 2) The President shall only have the right to exercise his vote in order to create or break a voting deadlock of the Board or for the purpose of establishing a quorum

Section III - Tabulation of Ballots

- 1) The Vice President, Secretary/Treasurer, and one (1) volunteer from the current membership who will count ballots with the President presiding
- 2) The votes are to be counted immediately after the ballots are collected and given to the Secretary/Treasurer for a final tally

Section IV - Announcement of Results

The results of the annual election shall thereafter be announced to the membership at the annual banquet

Section V - Maintenance of Ballots

The ballots shall be maintained in the custody of the Secretary/Treasurer for not less than one (1) year after the annual banquet

Section VI - Installation

Installation of the regularly elected Vice President and Directors-At-Large shall be self-executing on the 1st day of July following the regular election

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ARTICLE VII - INSTRUCTORS AND OBSERVERS

Section I - Instructors

Under the direction of the Instructional Chairman, instructors shall

- 1) Be responsible for executing educational, instructional and rating programs to increase the competency and proficiency of members to officiate amateur baseball games
 - 2) Have the power to
 - a) decide all matters relating to the interpretation of rules
 - b) the correct officiating decisions in game situations
 - c) the appropriate uniform and demeanor of game officials
 - d) the proper mechanics of baseball officiating
 - 3) Prescribe, administer and grade all required examinations other than the Study Guide examination which they and the Instructional Chairman deem necessary and appropriate for instructional purposes
 - 4) Conduct and evaluate a field clinic for all members each year
 - 5) Be selected annually by the Instructional Chairman from the current roster of certified members for a term of one (1) year
 - a) Such selections shall then be affirmed by the Board of Directors
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ARTICLE VIII - MEETINGS

Section I - Place of Membership Meetings

- 1) Members of the Association shall meet prior to and during the baseball season in order to further the purpose and policy of the Association
- 2) Association members must attend and participate in annually scheduled field clinics and scrimmages
- 3) Dates and locations of meetings shall be determined by the Instructional Chairman who shall give written notice thereof to all Certified and Probationary Members not less than ten (10) nor more than ninety (90) days prior to the first membership meeting of the respective baseball season
 - a) Any exceptions or exemptions from attendance must be pre-approved by the Instructional Chairman and confirmed by the Board of Directors
 - b) Failure to attend and participate in both the field clinic and scrimmage(s) without just cause will result in a penalty of loss of games or fine of one half (1/2) game fee or both

Section II - Instructor Meetings

A. Regular meetings of the Instructors may be held without call or notice prior to and at the place of every regular meeting of the membership in order to plan and organize the program of instruction for members and in order to discuss any other related business

B. The Instructional Chair may waive the Instructor meeting by emailing or sending out information to the staff prior to scheduled meetings

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Section III - Meetings of the Board of Directors

- 1) Meetings of the Board of Directors shall be held at any place which has been designated by the President and/or the Secretary/Treasurer
- 2) All Board Members must be notified of such meetings at least one (1) week prior to the meeting unless an emergency exists making such a notification impossible
- 3) Board members are required to attend such meetings pursuant to Article V, Section VIII
- 4) If a Board member or members cannot attend, advance notice and reason must be given

Section IV - Joint Annual Meeting

The Instructors and the Board of Directors shall hold three (3) annual meetings

- 1) Playoff Selection Meeting
- 2) Rating Meeting
- 3) Group Evaluation Meeting

Section VII - Administration of Meetings

- 1) The President shall preside at all meetings of the membership and of the Board of Directors except for those portions of meetings relating to the instruction or rating of members of the Organization
- 2) He shall conduct each meeting in a businesslike and fair manner, but shall not be obligated to follow any technical, formal, or parliamentary rules or principles of procedure
- 3) The Instructional Chairman shall preside at the Rating and Playoff Selection Committee meetings
- 4) The Instructional Chairman shall in-preside over all portions of the meeting relating to the instruction or rating of members of the Organization in a like manner

Section V - Quorum

- 1) A majority of the members of the Board of Directors shall be necessary to constitute a quorum for the transaction of business
 - a) A vote by a quorum of only five members must be unanimous in order for that vote to be regarded as the act of decision of the Board of Directors
- 2) A majority of the collective number of Instructors and members of the Board of Directors shall be necessary to constitute a quorum for the transaction of business at the Rating and Playoff Selection Meetings

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ARTICLE IX - Sanctioning or Termination of Membership Rights

- A. Violations subjecting the member to the probationary category include but are not limited to
- 1) Not taking or achieving less than an 80% grade on the Study Guide examination
 - 2) Scoring less than an 80% on all other required examinations
 - 3) Not meeting the financial obligations imposed by the Association in a timely manner
 - 4) Failing to attend all required instructional meetings or meetings or satisfies make-up requirements as hereinafter described
 - 5) Failing to fulfill previously accepted game assignments without said failure being excused
 - 6) Engaging in conduct that is unprofessional, detrimental or demeaning to the welfare of the Organization as determined by a majority vote of the Board of Directors
 - 7) Failing to attend and satisfactorily participate in both annual field clinic and scrimmages as listed in Section II

B. Termination of Membership Rights

By a majority vote, the Board of Directors may sanction or instigate expulsion of any member for conduct which the Board deems detrimental to the best interest of the Association including, but not limited to

- 1) the flagrant violation of any provision of these By-Laws
- 2) the unjustified failure to satisfy the requirements set forth for his class of membership
- 3) continuous failure to follow Association policies both on and off the field
- 4) the repeated demonstration of a lack of fundamental ability to officiate amateur baseball at any level

C. Disciplinary Procedures

- 1) The Secretary/Treasurer shall give the subject member ten (10) days written notice via email or first class mail of the expulsion hearing and the specific allegations that form the basis of the proposed expulsion action
- 2) The subject member has the right to submit a written statement to the Board regarding expulsion five (5) days prior to the date set for the expulsion hearing
- 3) All expulsions must be confirmed with a majority vote of the Board of Directors after a hearing is conducted
- 4) The Association shall prosecute the expulsion by the nomination and election of a Member-At-Large who shall act as a special prosecutor, independent of the Board
- 5) The hearing shall be conducted in closed session with a transcript of all proceedings to be published subsequent to the hearing date. The publication of the hearing transcript shall be at the option of the subject member
- 6) The hearing shall be conducted in an informal manner, chaired by the President of the Board, or if a conflict exists, by the President Elect, or if a conflict exists, the past President, or if a conflict exists, then by a Member-At-Large, which is selected by a majority vote of the Board

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- 7) The issue of conflict may be raised by a request of a particular Board Member or a challenge by the subject matter in writing, personally delivered to the Secretary/Treasurer five (5) days prior to the meeting date. The request shall be the first order of business and shall be determined by a majority vote of the remaining members. Only one member may be requested at the request of the subject member
 - 8) The hearing must be conducted on a separate date from a required general membership meeting. There shall be no reference or discussion in any instructional meeting relating to the sanctioning of members
 - 9) The Board shall then determine a proper course of action and, after deliberation and a recorded vote, shall inform the subject member, the Area Assignor, CIF Liaison and the CIF Headquarters of the decision in writing via email or letter
 - 10) The decision of the Board is final and not subject to appeal
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ARTICLE IX - AMENDMENTS TO THE BY-LAWS

Section I - Generally

- 1) By-Laws may be amended only by a majority vote of the members at any membership meeting at which a quorum is present, provided that written notice of the proposed amendment has been made available to each member qualified to vote at least two (2) meetings in advance
- 2) This provision may be waived, with the approval of the Board if the President believes the membership has been given adequate notice of proposed changes

Voted and approved by a majority vote of the membership by a show of hands on February 22, 2016 in Diamond Bar, CA.